Month / Day	Event	Task	Comments	Engagement/Impact	✓
JULY	**New Rotary Year**				
July 1, 2016	District Dues invoiced (semi-annual)				
July 1, 2016	1st quarter billing				
July 1, 2016	GRSP billing deadline	em JH & MW 6/21			
July, 2016	District Grants to be Awarded				
July 5, 2016	Meeting	Club Assembly			
July 12, 2016	Meeting	Dr. Welch, Meadowcreek HS			
July 19, 2016	Meeting	Charles Pace - GCPL			
July 26, 2016	Meeting	Ellen Gerstein - GCHHS			
July 28, 2016	Board Meeting				
July 28, 2016	GRSP Student - Jordana Girardi arrives				
July 30, 2016	Semi-Annual Int'l Dues Deadline				
July 30, 2016	Kicks 4 Kids		Dick's Sporting Goods - Mall of GA		
July 31, 2016	District Grant Approved				
AUGUST	**Membership and New Club Development Month**				
August, 2016	District Grants money to be funded				
August 1, 2016	Bus Drivers' Recognition Event				
August 1, 2016	First Half Dues to District Deadline				
August 2, 2016	Meeting	Mike Huffington, publisher			
August 9, 2016	Meeting	District Governor Visit / Gift			
August 13, 2016	Pillars of Success Training		Foundation, membership & public image training		
August 16, 2016	Meeting				
August 23, 2016	Meeting	JH may need to fill-in for KF (KF may be at jury duty)			
August 25, 2016	Board Meeting	Approvals for Gwinnett Tech Scholarship & Annual Charitible Giving / Committee Kelly to present Laws of Life (good video) May need to move, KF may be at jury duty.			
August 26 - August 28	GRSP Conclave (Augusta)		All GRSP students must attend		
August 30, 2016	Meeting	Debbie Orr, Notre Dame Academy			
SEPTEMBER	**Basic Education and Literacy Month**				
September, 2016	Follow up Form 990 completion (due 11/15)				
September, 2016	GRSP Payment Due		Need next year's host (JHi ?) (Brian Blough ?)		

Month / Day	Event	Task	Comments	Engagement/Impact	✓
September 6, 2016	Meeting	Alfred Ortiz, Job Creators Network			
September 13, 2016	Meeting	JH to fill in for KFS, Brad Repess, Tip Top Poultry			
September 20, 2016	Meeting	Robb Jenkins, GDP			
September 22, 2016	Board Meeting				
September 27, 2016	Meeting	GRSP student speaks to club / Terry Gordon to present as well			
FALL TBD	RLI		Lanier Tech		
OCTOBER	**Economic and Community Development Month**				
October, 2016	2nd quarter billing				
October 4, 2016	Meeting				
October 7 - 9, 2016	District Conference / Chattanooga, TN				
October 11, 2016	Meeting	Vocational Tour - Boys & Girls Club <remember to cancel 1818 Club>			
October 18, 2016	Meeting	End Human Trafficking Program - Senator Renee Unterman			
October 24, 2016	GDOS Volunteer Event		Invite Rotaract & Interact		
October 25, 2016	Meeting	Celebrate World Polio Day (10/24)			
October 27, 2016	Board Meeting				
NOVEMBER	**Rotary Foundation Month**				
November, 2016	GRSP books emailed to clubs for selection	President Elect needs to select Host family & select top 6 student selections	2017-2018 Sunrise Club hosts		
November-December, 2016	Bell Ringing for Salvation Army				
November 1, 2016	Meeting	WWI memorial speaker Honor Vets in club (pins & photos) (11/11)			
November 8, 2016	Meeting	Foundation Program			
November 15, 2016	GRSP student award deadline				
November 15, 2016	Meeting	Robert Ashe - Marta			
November 15, 2016	Form 990 due	Need to f/u w/Terry Gordon	Points req 11/15 filing		
November 17, 2016	Board Meeting		1 week early due to Thanksgiving		
November 22, 2016	Meeting				
November 29, 2016	Meeting				
DECEMBER	**Disease Prevention and Treatment Month**				
December 6, 2016	Annual Meeting	New officers proposed to membership			
December 13, 2016	Meeting				

Month / Day	Event	Task	Comments	Engagement/Impact	✓
December 15, 2016	Board Meeting		1 week early due to Christmas		
December TBD	Holiday Party (Sunday) Emily's house ?		Emily pending re. party date; is on LOA, not sure of status		
December 20, 2016	Meeting - Cancelled				
December 27, 2016	Meeting Cancelled (Christmas)				
December 31, 2016	Report next year's officers to RI & District office (JH)	Complete Org Chart			
December 31, 2016	Club points update due (District)				
JANUARY	**Vocational Service Month**				
January, 2017	RLI (date TBD)		Athens, GA		
January, 2017	3rd quarter billing				
January, 2017	GRSP Student Commitment Forms Due				
January, 2017	Bowlio for Polio Plus (11:00-3:00)	Invite Roteract & Interact	Sponsored by Duluth Rotary		
January 2, 2017	District & International dues billing				
January 3, 2017	Meeting				
January 7, 2017	Deadline for Presidential Citation info				
January 7, 2017	Qualification & Training Seminar for District & Global Grants		Mandatory for grant funding		
January 10, 2017	Meeting				
January 13, 2017	Lee Arrandale (Vocational Excellence) and Robert S. Stubbs, II Guardian of Ethics Awards Nominations Due	Bruce Carter ? Buck ?	F/U prior years as sample		
January 17, 2017	Meeting				
January 24, 2017	Meeting				
January 26, 2017	Board Meeting	Review times for Grants awards			
January 31, 2017	Meeting				
January 30, 2017	Semi-Annual Int'l Dues Deadline				
FEBRUARY	**Peace and Conflict Resolution Month**				
February, 2017	Work on Paul Harris & Will Watt contributions				
February, 2017	PETS Registration Deadline (JH & MW)				
February, 2017	RYLA Applications Due				
February, 2017	Rotary Career Event		Paige reviewing alternative event (Job Shasowing ?)		
February 1, 2017	Deadline for Club Officers (JH)				
February 7, 2017	Meeting	Packing Event			
February 14, 2017	Meeting				
February 20, 2017	Club goals entered pre PETS (JH)				

(Honor community — bracket spanning January 7–24 rows)

Month / Day	Event	Task	Comments	Engagement/Impact	✓
February 21, 2017	Meeting				
February 23, 2017	Board Meeting				
February 25 - 26, 2017	PETS (JH & MW)				
February 28, 2017	Meeting				
MARCH	**Water and Sanitation Month**				
March, 2017	Read Across America Volunteer Event				
March, 2017	Oyster Roast		Can we make later than 4:00pm?		
March 1, 2017	Rotary Significant Achievement Award application due				
March 1, 2017	RYLA Commitment form due	Vocational Tour planned; remember to cancel 1818			
March 7, 2017	Meeting				
March 14, 2017	Meeting				
March 21, 2017	Meeting				
March 23, 2017	Board Meeting	Discuss CD maturity 5/29/17	Make sure to pay attention, else automatically renews		
March 28, 2017	Meeting				
March 31, 2017	Will Watt contributions due				
March 31, 2017	Goals Due for 2017-2018 (JH)				
March 31, 2017	Public Image Citation due				
March 31, 2017	Foundation Contributions due (Paul Harris)				
APRIL	**Maternal and Child Care Month**				
April, 2017	Begin Fiscal year budget 2017 - 2018				
April, 2017	4th quarter billing				
April, 2017	CART Contributions	Submit $ collected for year from bucket	No due date; but best to pay when paying Wil Watt & Paul Harris		
April, 2017	GRSP student speaks to club				
April 4, 2017	Meeting				
April 11, 2017	Meeting				
April 18, 2017	Meeting	4/19 Paul Harris birthday			
April 25, 2017	Meeting				
April 27, 2017	Board Meeting				
April 29, 2017	District Assembly				
April 30, 2017	RYLA student applications due				
April 30, 2017	District Grants App. Deadline				
MAY	**Youth Service Month**				
May, 2017	Year End Party (June)	Select Rotarian of the Year (Troy Chatham Award)			

Month / Day	Event	Task	Comments	Engagement/Impact	✓
May, 2017	Year End Party (June)	Order awards for Guardian of Ethics (Robert Stubbs) & Vocational Excellence (Lee Arrandale) Nominees			
May 2, 2017	Meeting				
May 9, 2017	Meeting				
May 13, 2017	District Assembly Awards Celebration				
May 15, 2017	District Grant Reports Due (2015-2016)				
May 16, 2017	Meeting				
May 23, 2017	Meeting				
May 25, 2017	Board Meeting				
May 29, 2017	CD Expires				
May 30, 2017	Meeting				
JUNE	**Rotary Fellowship Month**				
June, 2017	RYLA Weekend				
June, 2017	Year End Party	Induction of Officers	Schedule after convention Check when PRI convention rescheduled		
June, 2017	Year End Party (post convention)				
June 6, 2017	Meeting				
June 10 - 14, 2017	Rotary International Convention (Atlanta)				
June 13, 2017	GRSP Alumni Event				
June 13, 2017	Meeting ?	Cancel due to convention ?			
June 20, 2017	Meeting				
June 22, 2017	Board Meeting	Approve next year's budget			
June 30, 2017	Remainder of goals due	2017 - 1018 (JH)			
June 30, 2017	Presidential Citation period ends				
JULY					
July 9, 2017	District Awards Celebration?				
AUGUST					
August 12, 2017	Pillars of Success		Foundation Membership & Public Image		
August 18 - August 20	GRSP Conclave		Bainbridge, GA		