

## **Linda D. Coleman**

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### **Education**

MPA, University of Pittsburgh, Graduate School of Public and International Affairs; Pittsburgh, PA  
BS, French/English; North Carolina A&T State University; Greensboro, NC

### **Professional Experience**

#### **State Personnel Director, NC Office of State Personnel, 2009-2012**

Appointed by Governor, and member of the Governor's Cabinet; directed staff through leadership, consultation and technical assistance, responsible for carrying out the provisions of Chapter 126 (State Personnel Act) for approximately 93,000 employees located in state agencies, institutions and universities. These provisions included recruitment and selection, employment records, leave, classification, pay, training and development, health, wellness and safety, benefits administration and awards, employee relations, separation, performance management, standards and accountability and other statutory provisions of employment

#### **State Representative, North Carolina General Assembly, 2005-2009**

Elected 3 terms (2004, 2006, 2008). Chosen by peers as Chair of the Freshman Democratic Caucus. Ranked 38 of 120 of most effective House members; the highest in history for a first-term female member of the House and fifth-highest ever for a freshman legislator. Chair of Committee on State Personnel. Appointed by Governor Perdue in 2009 to serve as the Director of the Office of State Personnel.

#### **Wake County Commissioner, 1998-2002**

Elected in 1998 in a county-wide election, representing the second largest county in the state. Elected Chair of the Board by peers in 2002.

#### **Human Resources Management Director, NC Dept. of Agriculture & Consumer Services, 2000-2004**

Directed a comprehensive human resource management program including policy interpretation, consultation and the full range of human resources functions; member of senior management team

#### **Human Resources Management Director, NC Dept. of Administration, 1993-2000**

Directed a comprehensive human resource program; member of senior management team; developed and administered policies/procedures; provided consultation for all human resources functions including organizational design/position management, training and staff management, benefits administration including a work/life program and safety and health; managed the State Employees Incentive Bonus Program. In addition, provided human resource management services to the Office of Lt. Governor, Board of Ethics, Board of Science and Technology, Non Public Education, Domestic Violence Commission, State Health Plan Purchasing Alliance Board and Low Level Radioactive Waste Management Authority

#### **Personnel Director, NC Community College System, 1984-1993**

Managed all human resource functions for the department; worked closely with all levels of management; provided consultation and technical assistance to presidents and other administrative staff in the community college system; participated in strategic planning process for the 58 colleges in the community college system

### **Personnel Analyst, NC Office of State Personnel, 1977-1984**

Conducted job analyses to develop valid selection methods including written tests, ratings of training and experience, supplemental questionnaires and structured interviews; wrote technical documentation reports; conducted adverse impact studies

### **High School English Teacher; Hampton, Virginia**

### **Professional Affiliations**

NC Chapter, International Personnel Management Association-HR (NCIPMA-HR), President, 1991  
Southern Region Governing Board, IPMA-HR (SRIPMA-HR), President, 1998  
American Society for Public Administration, Past Board Member  
NC Chapter, College and University Personnel Association, Past Board Member  
Governor's Minority Executive Leadership Council, 1993-2001

### **Community Organizations**

- o First Cosmopolitan Baptist Church, Deacon
- o Wake Technical Community College Board of Trustees
- o Wake Technical Community College Foundation Board, 2005-Present
- o Board of Visitors, North Carolina A&T State University, 2011-2014
- o Raleigh, Wake Citizens Association
- o Wake County Voter Coalition
- o Wake County YWCA, Past Board Member
- o Wake County Mental Health, Public Health & Substance Abuse Services Board, 1986-1992
- o Tenth Judicial Fee Arbitration Committee, 1991-Present
- o State Employees Association of NC, Member
- o Fellow, Institute of Political Leadership
- o Wake County Smart Start Board, 1999-2001
- o Capital Area (Wake & Johnston Counties) Workforce Development Board, 2000-2004
- o Platform Committee Member, 2000 Democratic National Committee
- o Rules Committee Member, 2012 Democratic National Convention
- o Past Member, Women's Club of Raleigh
- o Inter-Faith Food Shuttle, Board Member
- o Advisory Committee, Food Bank of North Carolina
- o Methodist Home for Children, 2003-Present
- o Knightdale Volunteer Fire Department, Board Member, 2004-2006
- o Wake County Democratic Party, County Vice Chair, 2004
- o Derek Renaissance House, 2004-Present
- o Raleigh Alumnae Chapter, Delta Sigma Theta Sorority, Inc.
- o Raleigh Chapter, The Links, Inc

### **Accomplishments and Awards**

- o Elected to Wake County Board of Commissioners, 1998-2002; Chair, 2001-2002
- o Elected to NC House of Representatives District 39, 2004, 2006 and 2008
- o Elected Chair of the Freshmen Democratic Caucus, NC House of Representatives, 2005
- o Award for Excellence in Public Service, NC Department of Administration, 1997
- o Southern Women in Public Service Pacesetter-Stennis Center, 2000, 2003 and 2005
- o Zeta Phi Beta Woman of the Year Award, 2007
- o NC Association of Black County Officials' President's Choice Award, 2004
- o State Employees Association of North Carolina Legislator of the Year Award, 2008
- o Pan Hellenic Council Community Service Award, 2005
- o Friend of Black Farmers Award, 2005
- o Delta Sigma Theta-Knightdale-Wake Forest Chapter Community Service Ambassador Award, 2006
- o YWCA Academy of Women Inductee (Government), 2006
- o NC Sustainable Energy Association Legislator of the Year Award, 2008
- o Women of Achievement Award, Raleigh Woman's Club
- o Social Action Award, Phi Beta Sigma Fraternity, 2005
- o Jimmie Bugg Middleton Award, Raleigh Alumnae Chapter, Delta Sigma Theta Sorority, Inc.