

Regulation Code: 6325 R&P Parking for Students and Visitors

A. Rules

1. Local School Rules. Each principal shall develop a set of "Official Rules Governing Parking" for the individual school and shall submit a copy of these rules to the Security Department to be kept on file. Copies of these rules must be made available for inspection by any person upon request ~~at the front office of each school. In addition, any person who obtains permission to park on campus shall be provided a copy of these rules, system wide rules (6325 R&P), and Board Policy 6325.~~ Each set of "Official Rules Governing Parking" shall ~~include~~ address the following:

- a. Priority treatment to the ~~individuals with physically disabilities handicapped~~;
- b. ~~Consideration of traffic and~~ Traffic flow and parking ~~associated with~~ for public school buses ~~and other school transportation vehicles~~;
- c. Traffic ~~flow~~ and parking ~~associated with individual school's~~ for staff members;
- d. Traffic ~~flow~~ and designated pick-up and drop-off zones for ~~associated with contract transportation and private vehicles which drop off and/or pick up students~~;
- e. Traffic ~~flow~~ and parking ~~required~~ for students who ~~need transportation in order to participate in school-related internships or other off-site learning opportunities, are in certain programs of study~~ such as cooperative vocational education courses;
- f. Traffic ~~flow~~ and parking ~~by for~~ for students who drive private vehicles to school (car pooling is to be encouraged);
- g. Traffic ~~flow~~ and parking for ~~Consideration of~~ visitors;
- h. Any ~~other~~ factors ~~pertinent to~~ deemed relevant by the individual school, ~~provided they are not in conflict with Policy 6325 or any other laws or policies.~~

School rules may also consider any or all of the following:

- a. Traffic flow and parking considerations for special events, including school performances, athletic events, and graduation exercises.
- b. The reservation of specific parking spaces for specific purposes, uses, groups, and/or individual users.
- c. Registration with the school of the make, model, color, year, and/or license plate number of any vehicle to be issued a parking pass.
- d. ~~Provisions for the~~ for sale and use of stickers, decals, permits, or other indicia representing the registration status of vehicles or the eligibility of vehicles to park on school grounds. Rules may prohibit counterfeiting or unauthorized use of official stickers, decals, permits, or other indicia. The selling price of decals shall be limited to the actual cost of decals, application forms, and other consumables used in administering the decal program.

2. District-Wide Rules

- a. Parking fees are established by the Wake County Board of Education. The costs at each school shall be pro-rated through each month.
- b. [Parking permits will be available to All](#) students must ~~who~~ have a valid North Carolina Driver's License [as a condition of being issued a parking pass](#).
- c. All students who park a motor vehicle on the school campus must display the current hanging-tag permit. The tag must be hung from the inside rear view mirror, facing the front of the vehicle. Students who fail to properly display the tag will be ticketed or have their tags revoked.
- d. Vehicles must be parked in assigned spaces. The only places available for student parking are the student lots. Students may not park on the road [directly in front of the school or in](#) driveways, ~~in~~ intersections, or ~~in~~ any other ~~place~~, including other [part of](#) school campuses. Vehicles parked in the wrong space or in unauthorized areas will be towed at the owner's expense, and the [parking](#) permit will be subject to revocation without refund.
- e. Vehicles should be parked front-end first. Backing into a space is not permitted.
- f. The safe operation of motor vehicles is required. Vehicles must not travel in excess of 10 miles per hour on campus, [and drivers should slow down as appropriate to avoid pedestrians or other safety hazards](#). Seat belts are required for driver and all passengers.
- g. Speeding and reckless driving are prohibited. Exiting from student lots in the afternoon may be held until buses clear the area. All traffic plans will be a site-based decision. Citations will be issued as necessary.
- h. Supervision is provided for parking lots; however, the school system is not responsible for damages to or thefts from vehicles. Students are cautioned NOT to leave valuables in their vehicles. Parked vehicles should be left with windows closed and doors locked.
- i. Student vehicles are subject to search and seizure per Wake County School Board Policy 4342 Student Searches.
- j. Disabled vehicles may not be left on campus overnight. If necessary, towing should be arranged by the student [or parents](#).
- k. If a student holding an assigned parking space transfers within the Wake County Public School System during the year, he or she will be assigned a space at the new school with no further payment of fees, assuming the original parking tag has been returned to the office of the previous school. If no space is available at the new school, the originating school will [provide a pro-rated ~~make the~~ refund](#).
- l. Refunds for parking fees will be made only if the student moves away from the Wake County Public School System. [Refunds may be pro-rated as appropriate](#). Parking fees will NOT be refunded for:
 - Voluntary withdrawal from school (dropping out);

- ~~Long-term~~s Suspension from school;
- School-based disciplinary action related to loss of parking privilege;
- Loss of driving privilege due to revocation of operator's license;

All other refund requests are at the discretion of the principal.

m. Only one **parking** tag will be issued per student. Students may register up to two of their family vehicles. The tag may be moved from one registered family vehicle to another, but may **NOT** be sold or loaned to another student for his or her use. The penalty for so doing is revocation of parking privileges.

n. Parking spaces may be shared by **two or more** students **who are jointly issued a single parking pass**, and **such** carpooling is encouraged. Schools may place parameters around this practice for logistical purposes or for student safety.

o. Students shall inform the office immediately of any changes in vehicle or license plate.

p. Lost parking tags will be replaced for a \$10 fee. Report losses to the office.

q. School Board Policy 5026/7250 Use of Tobacco and Nicotine Products prohibits the possession and/or use of tobacco **and nicotine** products on campus. Students may not possess tobacco **and nicotine** products or **smoke use them** in cars at any time while on the school campus.

r. Loitering in the parking lot is prohibited. Students should lock their cars and leave the parking lot immediately upon arriving at school. Students need written permission from an administrator, the SRO, or the parking lot attendant to be in student lots during school hours.

s. Students who operate a motor vehicle on campus should fully understand their duties and responsibilities. Under School Board Policy 6325, students who violate parking regulations are **potentially** subject to any or all of the following consequences:

- Revocation of parking privilege
- Ticketing
- Towing and storage of the vehicle at the owner's expense
- Disciplinary action
- Criminal charges as prescribed by law

t. Parking a vehicle on school property is a privilege, not a right. **Please review Students should review** all parking regulations with ~~your~~ **their** parents and call the school for clarification of any matter about which there are questions.

u. The principal may include additional rules or regulations which will enhance the student parking program on their individual campus, **provided such rules are consistent with these regulations and all applicable laws and Board policies.**

~~2. Reserved Spaces~~

~~The rules may allow reservation of parking spaces for the following reasons: by purpose, uses, groups, and/or individual users.~~

~~3. Registration~~

~~The rules may require registration of motor vehicles and other means of conveyance.~~

~~4. Decals~~

~~The rules may include provisions for sale and use of stickers, decals, permits, or other indicia representing the registration status of vehicles or the eligibility of vehicles to park on school grounds. Rules may prohibit counterfeiting or unauthorized use of official stickers, decals, permits, or other indicia. The selling price of decals shall be limited to the actual cost of decals, application forms, and other consumables used in administering the decal program.~~

B. Signs

Every school should have parking signage meeting the requirements of Policy 6325. Additionally, ~~E~~each principal shall determine any needs for additional signs to ensure promote safety on ~~their~~ campus. All requests for routine additional signage shall be submitted to the Maintenance and Operations Department, ~~who~~ which will be responsible for securing and erecting the requested signs.

C. Enforcement

Parking rules may be enforced in the manner described in Policy 6325.

~~1. Misdemeanor charges may be pressed against any person who is in violation of a rule concerning parking on school grounds. It is the responsibility of the principal to see that appropriate charges are brought against persistent and/or flagrant violators and report each legal action (charges) to the Senior Director of the Security Department.~~

~~2. The principal may revoke the parking permits and parking privilege or otherwise limit or temporarily suspend the use of parking privilege of students who are in violation of a rule concerning parking on public school grounds as provided in Policy 6325.~~

~~3. The principal may invoke generally accepted means of punishing students who are in violation of rules prohibiting the forgery/counterfeiting of decals and/or related forms, the unauthorized transfer of decals, the unauthorized use of decals, or the conspiracy to do so as provided in Policy 6325.~~

~~4. In addition to or in lieu of misdemeanor charges against a driver or school punishment of a student driver, the principal may have any motor vehicle removed from school grounds if that vehicle is parked on school grounds in violation of Board policy, systemwide regulations, and school rules. The vehicle shall be moved to a place of storage and the registered owner of such vehicle shall become liable for removal and storage of the vehicle.~~

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Wake County Board of Education